



Job Site Safety Review Checklist

Presented by:

Contractors Training Institute, LLC

Michigan Builders Training / Lead Renovator Training

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Posters & Records

- OSHA posters displayed?
- Emergency medical numbers posted?
- Are safety talk subjects available?
- Are safety posters being displayed?
- Supervisors holding weekly safety meetings?
- Exits signs over doors in buildings?
- Accident reporting procedures in place?

Housekeeping & Sanitation

- Passageways and walkways clean?
- Adequate refuse containers available & in use?
- Nails removed from lumber?
- Material of all types properly stored?
- Adequate lighting in all work areas?
- Toilet facilities adequate & clean?
- Sanitary supply of drinking water?

Fire Protection

- Are “No Smoking” or “Flammable” signs posted at storage & fueling locations?
- Fire extinguishers in place and adequately charged?
- Fuel tanks protected from damage?
- Tanks properly labeled for contents & Hazcom data?
- Safety type cans for flammables?
- Are exits clearly marked and evacuation plans posted?

First Aid

- First aid kits meet ANSI requirements?
- Trained first-aider on jobsite? CPR?

Electrical

- Distribution boxes covered and marked?
- GFCI's in use?
- Circuits properly identified?
- All extension cords equipped with ground pin?
- Generators grounded per manufacturer?
- Temporary lighting protected?

Tools

- Damaged or broken tools LOTO?
- Tool storage area organized/adequate?
- Are guards adequate/in use on grinders/saws?
- Are tools being properly used?
- Correct PPE being used?

Structures

- Floor openings covered & secured or guarded?
- Standard guard railing on scaffolds including ends, bridge decks, floors of buildings, work platforms & walkways?
- Work areas, walkways and steps are clear of debris, snow, ice and grease?
- Stairways provided with handrails?
- Ladders properly constructed and stored when not in use?
- Side rails of ladders extend 36" above landing & secured?
- Fall Arrest System in use when guardrail absent?
- Heating devices properly vented?

Structures cont.

- Scaffold grade lumber only used for scaffolds?

Traffic Control

- Advance signing at approach to work area?
- Adequate delivery area prepared and identified?
- Reflectorized vest worn in all traffic areas?

Welding & Cutting

- Gauges, valves, torches & lines in good condition & free of oil & grease?
- Cylinders in use or stored secured upright?
- Oxygen stored separate from acetylene and all flammables by 20'?
- Fire extinguisher near welding/cutting area?
- Adequate ventilation provided?
- Arc welding properly grounded?
- All parts of arc welding outfits properly insulated?
- Torch sets stored in ventilated boxes?
- PPE adequate and in use?

Heavy Equipment

- Haul road adequate and maintained?
- Operators wearing hard hats and hearing protection?
- Horns and backup alarms functioning?
- Steps and hand holds adequate and in safe condition?
- Engine shut –down when refueling/lubricating?
- Parked or unattended equipment have blade, forks or bucket lowered to ground?
- No hitchhikers riding on equipment?

Heavy Equipment Cont.

- Overhead guard on forklift truck?

Cranes

- Power lines distance from machines at a minimum of 10'?
- All units have annual inspection?
- Rear swing protection and pinch point guarded?
- Exposed gears shafts & belts guarded?
- Fire extinguisher, boom angle indicator, load capacity and hand signal poster in crane?
- Operator making daily inspections & tests?
- Signs and/or flags in transit?
- Workers clear of crane swinging loads?
- Tag lines used on suspended crane loads?
- CCO trained operators?

Hazardous Communication

- MSDS on hand and recorded?
- Containers properly labeled?
- Employees properly trained & recorded?
- Hazcom signs in place?
- Empty containers properly disposed of?

Miscellaneous

- Fall protection being used where/when required?
- Walls properly braced?
- Sewers, vaults, tanks and bins tested for adequate oxygen & flammable gas levels before employees are permitted to enter?

Miscellaneous Cont.

- If toxic fumes, vapors or dusts are present is ventilation adequate?

Training:

- Accident Prevention & Program – Safety & Health
- Personal Protection Equipment – PPE
- Egress / Emergency Action Plan
- Bloodborne Pathogen
- Asbestos Awareness
- Lead Awareness
- Electrical Safety
- Fall Protection
- Walking & Working Surfaces
- Materials Handling
- Machine Guarding
- Hand & Power Tools
- Scaffolding / Stairs / Ladders
- Mold Awareness
- Hazcom / GHS
- Recording Keeping
- And More..... Check OSHA Standards for your trade.

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